

Buildings and Property Committee (“BPC”)

Minutes 2.9.20

Attendees: Joe Patzner, Ron Twenter, Mike Hamilton, Rick Hamilton (Minutes). Danny Smittle (joined briefly for Light pole electrical discussion)

1. Minutes from Last Meeting 12/8/19 - Approved by no comments
2. Finance Report - \$133,099 as of January 2020
3. Old business – Progress reports:
 - a. North-side Vestibule - Meeting was held with Dan and Dane Arck to discuss path forward with Rick H. and Bill R. on 1/23. Arck Construction, LLC submitted draft contract. Chuck Lenardo provided legal comments. Arck has agreed to all comments and will incorporate into a draft to submit to the Diocese for approval hopefully week of 2/9.
 - b. Septic updates - No progress since last meeting. Rick to follow-up with Hillbilly pumping for septic system inspection.
 - d. Rectory needs a new Screen for Sliding door - No update
 - e. Dysfunctional lights in front of church and pole on North side of the parking lot - Danny Smittle attended for discussion. He secured replacement parts for the faulty light in parking lot at north entrance on a warranty claim approximately a year ago. The location of the materials is currently in question(Rick will check with secretary Monday to try to locate). Paul Surgi has reported an apparent issue with the power supply to this pole but some observations conflict with this suggesting the need for more troubleshooting. To resolve all of the confusion, Danny agreed to contact Paul to discuss all activities to date, decide a course of action and resolve(if parish funds are needed to proceed, please advise the committee for approval). The committee decided that if by the next meeting no resolution is possible, we will employ an outside electrical contractor to bring this issue to closure.

No progress on resolution of lighting in front of the church. Paul suggested some actions to try to identify the specific circuitry to isolate and affect the needed repairs for intended lights. It is proposed that similar to north entry light pole, if no resolution is possible by the next meeting, we employ an outside contractor to resolve all issues here.

- f. Water Fountain-No status on getting it to function

4. New Business

- a. Christmas Lights - All lights need to be taken down or agreed to leave up all year. It was understood that putting up the lights was a KoC project so they should take them down. This will be an action item next week at the Knights meeting to get consensus and a work group to take them down and to store them sometime soon.
 - b. Picnic Tables - Rick will request at next finance committee parish funding for up to \$800 of materials to build up to 8 tables subject to K of C agreeing to perform the labor as suggested. We will bring up and obtain approval, commitment, and timing for completion.
 - c. Downspouts needed? - No update
 - d. Mowing plans - We need to discuss at the next meeting plans for mowing this summer. Haying some of the property, Getting serious volunteer commitment to mow, or paying for a lawn care service.
 - e. Snow and Ice removal - We need to discuss establishing some arrangements for clearing parking lot upon events of snow to avoid the need to cancel masses and other church activities due to liability concerns. Currently a few volunteers salt sidewalks on a very informal and unpredictable basis which needs to be made more formal. But there are no provisions for parking lot clearing when it becomes necessary.
5. Upcoming Meeting (Every other Month) No date decided but proposed for March 29 due to Easter conflict in April.